

# Opportunity Announcement

## Scotland Advisory Committee

### Members

Location: Scotland (flexible)

**\*Four\* roles available**

This role is unremunerated but reasonable UK travel and expenses are reimbursed.

Candidates must have the right to work in the UK.

**Closing date and time: Sunday 21<sup>st</sup> April 2024, 23:59pm**

### The opportunity

We are seeking individuals with **senior level experience** in the cultural and education (particularly schools and higher education) sectors in Scotland to join our Scotland Advisory Committee (SAC) and to contribute in a non-executive capacity to the pursuit of the Committee's objectives as set out in this document. The Scotland Advisory Committee advises the Director, British Council Scotland, and in so doing informs how the British Council Scotland's vision and strategy are developed. Activities *might* include:

- Attending briefings/meetings on the British Council strategy and policy with discussion on implications in Scotland
- Receiving and responding to updates on British Council global and Scotland projects at meetings (normally 3 per year – meetings generally focus on different themes or sector of work) and discussing the relevance of these projects to Scotland.
- Reading and preparation in advance for SAC meetings
- Discussion on research into British Council engagement in Scotland and across the UK
- Advising on the relationship management of strategic partners in Scotland
- Providing, on an *ad hoc* basis and as requested, advice between meetings to Director and/or other managers in the British Council Scotland on strategy or project development.
- Participating, on an *ad hoc* basis and as requested, in meetings with strategic partners and/or staff.
- Attending, if requested and when able, flagship conferences, consultation events, media briefings or project launches.

## About us

The British Council is the United Kingdom's international organisation for cultural relations and educational opportunities. We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

To help us with the quality and independence of our thinking, we draw on the expert advice of both our sector advisory groups and our three UK country advisory committees.

British Council Scotland works to support peace and prosperity by building connections, understanding and trust between people in the Scotland and countries worldwide, primarily in education and the arts.

Overseas, the demand for what the British Council does remains strong and evidence suggests that the world wants more of Scotland and the rest of the UK: more access to its world class education systems, more partnerships with its leading research teams, more interaction with its unique and constantly evolving cultural offer. The connections the British Council Scotland has into those sectors and our strong relationships with the UK and Scottish Governments mean we are uniquely well-placed to support the internationalisation ambitions of the sectors we work in, and to help them deliver internationally in, with and for Scotland and across all the four nations. We have had an office in Scotland since 1947.

## Our equality diversity and inclusion commitment

The British Council is committed to policies and practices of equality, diversity, and inclusion across everything we do. We are actively working to improve diversity across all our governance structures, including our advisory committees, so that they reflect the societies in which we work. We support all staff to make sure their behaviour is consistent with this commitment.

We want to address under-representation and we encourage applicants from under-represented groups - particularly but not exclusively, on grounds of ethnicity and disability. All disabled applicants who meet the essential criteria are guaranteed an interview and we have Disability Confident Employer status. We welcome discussions about specific requirements or adjustments to enable participation and engagement in our work and activities.

## Terms and conditions

Members are appointed for a three-year period, renewable for a second three-year term. The role is not remunerated but reasonable UK travel and expenses will be reimbursed at standard British Council rates. Candidates must have the right to work in the UK.

For the person specification and further details about this post, see the Role Profile below:

### How to apply:

If you are interested in the role and feel that you are suitable, then we would really like to hear from you. Please apply by sending a copy of your CV and a cover letter to Director Scotland and Secretary to the Scotland Advisory Committee, Peter Brown ([peter.brown@britishcouncil.org](mailto:peter.brown@britishcouncil.org)) by **Sunday, 21<sup>st</sup> April 2024, 23:59pm**

# Role profile

<b>Job Title</b>	Member of Scotland Advisory Committee (four roles available)		
<b>Region</b>	UK	<b>Country</b>	Scotland
<b>Location</b>	Committee members can be located anywhere in Scotland.	<b>Remuneration</b>	Unremunerated. Reasonable UK travel and expenses reimbursed.
<b>Reports to</b>	Chair of the Scotland Advisory Committee	<b>Duration</b>	Three-year term

## Background and context

The British Council is the United Kingdom's international organisation for cultural relations and educational opportunities. We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide. The British Council is a registered charity incorporated and governed by a Royal Charter. It is led by a Board of Trustees that is accountable to the UK's Charity Commission for its activities.

To help us with the quality and independence of our thinking, we draw on the expert advice of both our sector advisory groups and our UK country advisory committees. There are three country advisory committees, for Northern Ireland, Scotland and Wales. These report to the Board of Trustees. Members of these groups and committees serve in an *advisory* capacity and have no decision-making responsibilities.

As a member of the Scotland Advisory Committee, you will contribute in a non-executive capacity to its pursuit of the objectives set out in this document.

## Main responsibilities of members

- Contribute to the fulfilment of the committee's purpose and objectives as outlined in its terms of reference.
- Participate in committee meetings, normally three a year.
- Advise on the development of the Scotland strategy.
- Act as advocates for the British Council's work in Scotland, the UK as a whole, and, where applicable, internationally.
- Keep the British Council in Scotland abreast of major developments in the public, educational, economic, and cultural life of Scotland.
- Serve as a channel of professional advice within their own area of expertise and identifying new opportunities.
- Create links between the British Council and communities within Scotland for whom our work has relevance.

## Terms and conditions

- Members are appointed for a three-year period, renewable for a second three-year term.
- The role is not remunerated but reasonable UK travel and expenses will be reimbursed at standard British Council rates.
- Candidates must have the right to work in the UK.

## Application process

Please send a CV and cover letter to Peter Brown, Director, British Council:  
[peter.brown@britishcouncil.org](mailto:peter.brown@britishcouncil.org).

Passport/visa and/or nationality requirements	Candidates must have the right to work in the UK
Security/legal checks are required for this role	None

## Person specification

Candidates will be assessed against these criteria.

### Essential Skills and Experience

- Commitment to our mission to support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.
- Ability to contribute to one or more of the core areas of British Council activity (particularly Arts and Education)
- Strong belief in, understanding and knowledge of what Scotland can contribute in these areas of activity
- Strong understanding of the current challenges and opportunities in the arts and education sectors in Scotland
- Good team working skills
- Effective communication skills (oral and written)

### Desirable skills and experience

- Experience and expertise in one or more of the core areas of British Council activity (particularly Arts and Education)
- Experience and expertise in international cultural relations
- Understanding and knowledge of one or more of the main geographical regions in which the British Council works.
- Understanding and knowledge of the internationalisation ambitions of relevant government and sectoral bodies in Scotland (and the UK).

27 <sup>th</sup> March 2024	Peter Brown, Director Scotland
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