

Connections Through Culture UK-Southeast Asia 2022

Notes for Applicants

Connections Through Culture (CTC) was established in Southeast Asia (SEA) to provide grants to nationals of the **UK, Indonesia, Malaysia, Myanmar, and Thailand** from the following groups:

- Artists, cultural professionals, and creative practitioners
- Art and cultural organisations, hubs, networks, and collectives.

We are delighted to announce that the 2022 grant application is open from 8 September to 23 October 2022 and we look forward to receiving your proposals.

The primary objective of CTC is to support new connections, exchanges, and collaborations between the UK and Southeast Asia that build long-term relationships among artists, creative practitioners, and art and cultural organisations, hubs, networks, and collectives.

With global travel in 2022 slowly recovering, we're now launching the grants to support UK and SEA countries' applicants to work collaboratively on digital, face to face, and/or hybrid artistic projects.

What are the available grants?

	UK-SEA Collaboration Grants	UK-SEA Scoping and Research Grants
Value	Up to £8,000	Up to £2,000
Purpose	Support face to face and online/digital networking and collaboration between the UK and Southeast Asia countries (Indonesia, Malaysia, Myanmar and Thailand) to develop art and cultural projects together or facilitate skills and knowledge exchange.	Support scoping new initiative for arts and cultural collaboration and research between UK and Southeast Asia countries (Indonesia, Malaysia, Myanmar and Thailand).
Who can apply	Open to applicants who have not yet received a CTC UK-SEA grant.	Open to new applicants and previous CTC UK-SEA grantees (2019, 2020 and 2021) who plans to explore new UK-SEA collaborations.

What is the grant for?

The grant should be used to support the process to develop new projects with artistic expression or creativity at the core and that will result in collaborative activities including artistic and creative exchange of either skills, knowledge and practice or the co-production towards new artistic and creative content. Various approaches can be employed such as art residencies, exhibitions, performances and showcases, publications, webinars, and conferences, among others.

We encourage participation of organisations and individuals from wide geographical locations from England, Wales, Scotland and Northern Ireland of UK.

A budget breakdown for the project will need to be provided and costs may include artistic fees to cover the costs of key personnel working on the project, as well as any additional staffing costs that are required specifically for the project. Other costs such as materials or travels required for the execution of the project may also be included.

Who is not eligible to apply?

- Not for academic institutions
- Not for funding bodies
- Not for Southeast Asian nationals living outside of Southeast Asia
- Not for UK individuals based/living outside of the United Kingdom unless temporarily living but retaining a home address in the United Kingdom and defined by Her Majesty's Revenue & Customs as 'resident in the UK' for tax – see [here](#).
- Not for existing projects which have received fundings from other British Council programmes.

What costs are ineligible?

- Organisational overheads and general running costs
- Inputs which are the subject of a contribution in kind
- VAT which the beneficiary is able to reclaim
- Purchase of office equipment and consumables

What is the application process?

The application site will be open for five weeks from **8 September to 23 October 2022**. All applications must be done through the [Submittable site](#).

Information Sessions happen per SEA country between 20 September – 7 October 2022. Applicants are invited to attend. Please check our country social media for final schedule.

Your application will be evaluated by British Council staff from the UK and Southeast Asia.

We will let all applicants know the outcome of their applications via email by **21 November 2022**.

Successful applicants will sign a British Council Grant agreement and share payment details for the transfer of the funds. Payment will be made in two installments (the first payment is due 30 days after the signing of the contract, the second payment will be after the submission of the project completion report). There may be specific eligibility and payment conditions per country.

British Council will have an Orientation Session for Grantees, covering all requirements for grant project delivery in **November-December 2022**. (Exact date to be confirmed.)

As you deliver your grants, British Council staff will be in communication with you for support and progress updates.

As part of the grant agreement, you will be required to have a final public presentation with your wider audience/stakeholders.

The grant activity must be completed by **30 June 2023** and project end reports to be submitted by grantee.

Please complete the [online application form here](#) and upload your CV(s), project timeline and budget, and letter(s) of support. Any enquiries, please send to ctc@britishcouncil.org

How will my application be assessed?

All applications will be evaluated by the British Council based on the following criteria and weighting.

Partnerships - The project proposal is mutually and equally benefitting both UK and SEA applicants.	25%
Management - The project proposal is well planned and resourced and demonstrates equitable use of the budget between the UK and Southeast Asia applicants.	25%
Relevance - The project proposal addresses equality, diversity, inclusion, or environmental sustainability.	25%
Quality - The project proposal is of a high artistic/creative quality and is innovative in its approach.	25%
Total	100%

Our cross-cutting themes of inclusive practices (gender, Equality, Diversity and Inclusion (EDI), safeguarding) and equitable access (via digital and/or education technologies), should be addressed and embedded in all proposals for projects.

Minimum eligibility conditions

To be assessed, your application must meet the following conditions:

- a) A complete application (including project budget and timeline, CV(s) and letters of support) should be received by **23 October 2022** in [Submittable application site](#).
- b) Each application must comprise of at least one (1) UK applicant and one (1) Southeast Asia applicant.
 - **Thailand:** Due to our office's foundation status in Thailand, grants can only be processed through the Thai partner (Lead Applicant or Counterpart Applicant) of the CTC UK-Thailand grants.
- c) Organisations should be registered in the UK or in any of the four Southeast Asia countries (Indonesia, Malaysia, Myanmar and Thailand).
- d) Project proposal should have a timeline ending no later than **30 June 2023**.

FAQs

Can an individual or organisation be part of more than one application?

- Yes. However if successful, only one grant per individual/organisation will be awarded.

Can all art forms/practices apply?

- Yes.

Can groups/collectives apply?

- Yes. A group from Southeast Asia can apply with a group from the UK. One individual will need to be named as the Lead Applicant, and one as the Counterpart Applicant. The Lead Applicant will be responsible for managing the grant.

Can this be for a multi-country project? E.g. a group of people from across Southeast Asia applying together to collaborate with individuals / a group from the UK?

- Yes, with the focus on the exchange being mutual.

Can CTC be used to support an existing project which has received funding from other British Council programmes?

- No. CTC grant must support a new collaboration, however, it may support new ideas, interventions, or processes inspired from existing projects, and will be reviewed based on the four criteria set for this open call.

Can British Council support with additional funding?

- British Council will not be able to support with any additional funding. Please ensure that additional funding details (if any) are clearly mentioned in your proposal. Successful applicants are however encouraged to seek funding from other external sources.

What support can I expect?

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- During the application period via the [Submittable application form](#) we welcome and encourage applications from candidates who require support workers (someone who supports you to be independent) such as sign language interpreters, personal assistant support, communication support workers, etc. Please submit the format of application which is most accessible to you using your support workers as necessary, to ensure we receive it in proficient written or spoken English. Please email us at ctc@britishcouncil.org to discuss alternative application formats.
 - There is a section in the application where you have the opportunity to let us know about the kind of access support you may require to complete the activity in the grant. E.g. this could include a translator or interpreter to ensure smooth communication. If needed, applications should include access support in their budget.
 - The activity, upon confirmation, is expected to be self-directed. However, if selected for a CTC grant, British Council staff based in Southeast Asia and the UK can offer support in discussing your idea. This could be helping you think through certain aspects of your project, or connecting you with those outside of your network.
 - Please note that successful applicants will be required to report about their projects/activities using forms provided by the British Council. All grant notifications, disbursements, and evaluation will be done online.
 - Grantees will also be asked to give a final public presentation at the end of the project, to be shaped during the delivery of the project.
 - There will be a sharing session among grantees in **June/July 2023**. Details to be confirmed.

What if the project plans to work with those under 18, or with vulnerable adults?

- In the application form you will be able to declare if your project is planning to work with these groups. If you plan to, you then can provide details such as age group, do they have special vulnerabilities, how do you plan to work with them etc. If your project is selected, we will run a webinar for you on how to complete a risk assessment, the British Council's child protection policy, and our adults at risk policy. You will need to sign these documents. For further reading, please see the [British Council's statement on safeguarding](#).

Examples of previous CTC UK-Southeast Asia grant projects

For CTC UK-Southeast Asia grant projects, please read

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- [UK-Malaysia projects](#)
 - [UK-Indonesian projects](#)
 - [UK-Thailand projects](#)
 - [UK-Myanmar projects](#)

Appendix

Safeguarding

We have a duty of care to safeguard the children and vulnerable adults we work with. Please refer to the Safeguarding policy here: <https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding>

Where proposals involve any contact with children, each organisation and individual will need to adhere to the relevant national requirements to ensure they have been fully vetted to work with under-18s.

Equality, diversity and inclusion

Applicants are encouraged to ensure equal opportunities in the teams implementing their proposed activity. For the British Council's approach, see our Equality Policy at: https://www.britishcouncil.org/sites/default/files/equality_policy_1.doc

Ethics and research governance

It is essential that all legal and professional codes of practice are followed in conducting work supported by this Programme. Applicants must ensure the proposed activity will be carried out to the highest standards of ethics and research integrity. In the online application form, applicants must clearly articulate how any potential ethical and health and safety issues have been considered and how they will be addressed, ensuring that all necessary ethical approval is in place before the project commences and all risks are minimised.

Please also refer to the Research Councils UK 'Policy and Guidelines on Governance of Good Research Conduct' (<http://www.rcuk.ac.uk/Publications/researchers/grc/>), the Inter Academy Partnership report 'Doing Global Science: A Guide to Responsible Conduct in the Global Research Enterprise' (<http://www.interacademycouncil.net/24026/29429.aspx>) or contact us for further guidance.

Data protection

How we use your information

The British Council will use the information that you provide for the purposes of processing your application, making any awards, monitoring and review of any grants.

The British Council comply with the General Data Protection Regulations 2016/679 (EU GDPR). We process and handle personal information according to these regulations. The personal information that you provide on this form will only be used for the processing of your application. The information will be viewed by British Council and those who are part of the decision-making process. Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council reserve the right to publish and share anonymized aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or the Data Protection Team inforgovernance@britishcouncil.org or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>